

**Millgrove School Foundation**  
**Meeting Minutes**  
**October 12, 2022**  
**6:30 pm (Online)**

In Attendance:

Allison Chuey  
Kristine Giurissevich  
Sharri Van Buul  
Becky Blazeiko  
Stephanie Aksidan  
Linda Madge Arkinstall

Darla Hallman  
Jamie Normand-Stewart  
Joella Anderson  
Amy Higgins  
Kyla Ferris

1. Call to Order
  - 1.1. Time: 6:31 pm

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2. Introductions - Everyone had a chance to introduce themselves

1. Approval of September 2022 Meeting Minutes

3.1. Motioned: Sharri

3.2. Second: Jamie

3. Hot Lunch/Milk Program Update - October 19-26th next round of hot lunch and milk sales.

Some issues with Kindergarten booking wrong days but will try and catch them before orders close.

Question for Linda - is the snack shack going to have milk? The foundation can purchase milk for the snack shack. Or we can provide milk tickets to the office for kids that don't get to participate.

Decision was made to provide tickets to the office for those students that don't normally get to participate in the milk program.

First week of milk went good....adjusted where the milk volunteer sets up. New location is easier for the kinders and grade 1 students. Can always move the volunteer closer to the library if need be. We have 6 permanent volunteers and 5 to 6 casual people.

First hot lunch day was last week...only 2 parents reach out to let me know that their child did not receive a hot lunch. Told both parents to reach out to the teacher. One had a substitute teacher so it was hard to get an answer. The other did not email back. The issue has likely been resolved.

We are still looking for a hot lunch coordinator - the job requires about 2-4 hours a month. Our previous hot lunch coordinator set up the vendors/orders for the year. So it is a bit easier this year. The job requires to email vendors weekly and follow up on invoices for payment, making sure volunteers are booked through the website, answering parent emails and attending the monthly meetings.

4. Fundraising Update - Need the fundraising package to go out at the end of October. Around Oct 27 to Nov 22. With pick up the week of December 5 or 12th. It will depend on timing with the vendors.

Last year was Little Caesars - we made \$858, Calahoo Meats - we made \$3,963, Sweetness Cookies - we made \$840, Happy Hippo - we made \$858 and Fundscrip gift cards - we made \$1,493. A total of just over \$8,000.

We will be going ahead with Little Caesars, Calahoo Meats and Fundscrip. There will be some research done around gift wrap fundraisers, Chocaliscious, and poinsettia or wreaths.

Second fundraiser is usually in February and then the Spellathon in March/April February 2022 we did Pots and Pansies, Fundscrip and Kernels Popcorn.

We are hoping to do some in school events like a movie night, paint night or yoga night. Will look at sending out a survey to see school interest.

5. New Business - We usually give the library a cheque for \$1,000 for books, etc. Everyone good with doing that again this year? All in favor.

The foundation will be buying skates and helmets for the school.

GaGa Pits have been ordered. We are just waiting to hear back from PSD with a timeline on those.

Red spinning net on the back playground may need to be inspected soon.

The school bench at the front park is in disrepair. Linda will look into who is responsible for getting that replaced or fixed and the proper channels to follow.

6. Next Meeting Date: November 9, 2022 at 6:30 pm in Millgrove School Library. Will be combined with the Council meeting (which will start first)

7. Meeting Adjourned

8.1. Time: 6:50 pm

#### 2022/2023 Positions

President - Allison Chuey

Vice President - Jackie Christensen

Treasurer - Joella Anderson

Secretary - Kristine Giurissevich

